

Friday 26th September 2025

Dear Parents and Carers,

I hope this message finds you well.

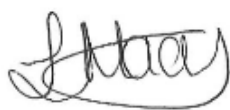
I would like to remind all parents and carers that meetings with members of staff must be arranged in advance. If you would like to speak with a member of staff, please contact our academy reception by calling 01902 368147 or emailing pha-office@attrust.org.uk to schedule an appointment at a mutually convenient time.

Please note that staff will not be available to meet without prior notice, as they have scheduled teaching and other responsibilities during the academy day.

Additionally, we must be clear that **abuse of any kind - whether verbal, written, or physical - towards staff will not be tolerated under any circumstances.** We are committed to maintaining a safe, respectful, and professional environment for all members of our academy community. Any inappropriate behaviour will be taken seriously and dealt with in line with our Abusive Adults policy which can be found on our website.

We appreciate your support in working together to ensure the best outcomes for our students.

Yours sincerely,



Mrs L Macey
Head of Academy