



September 2024

Dear Parent / Carer,

We are holding our charity 'Macmillan Coffee Afternoon' event for parents and the local community on **Friday 27th September from 2:45pm until 4pm.**

_____ has volunteered to help out at this event.

Could you please complete the attached slip and return to school as soon as possible.

Kind regards,

Mrs B Brazier
Assistant Principal

Please return to Mrs Brazier as soon as possible

I give my permission for _____ to help at the

Macmillan Coffee Afternoon from 2:45pm until 4pm on Friday 27th September.

I will arrange collection of my child from Pool Hayes Academy after the event.

Emergency Contact Name _____

Emergency Contact Number _____

Signed Parent/Carer _____