

18th March 2020

Dear Parents and Carers,

In response to the escalating situation surrounding coronavirus, I wanted to write to reassure you of the precautionary measures we have taken as an academy:

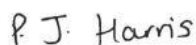
- We have limited the number of external visitors to the academy. Any essential external visitor is now directed to complete a declaration form to ensure they do not have or have not been in close contact with anyone else with coronavirus symptoms
- To limit large gathering of students, we have cancelled all assemblies
- Students have been spoken to about symptoms of coronavirus and ways in which we can minimise risks of becoming infected.
- Posters advising students and staff to wash their hands thoroughly are on display in toilets
- All external activities scheduled to take place have been cancelled or postponed.
- All inter-school activities, such as sporting fixtures have been cancelled or postponed.
- All external training events which staff were planning to attend have now been postponed.
- All activities and events where parents and carers are invited into the academy, such as Parents' Evenings, have now been postponed.
- The whole academy is cleaned thoroughly twice daily.
- Staff have been given cleaning wipes which are used in key areas within the classroom, especially for multi-use keyboards and door handles.
- We are currently ensuring that students have working passwords for our online systems. We will also be auditing whether students have an internet connection at home.
- Staff are preparing resources if we need to move to an online provision in the event of school closure.
- Parents and carers will be given full details of our online curriculum to help support their child, should the situation arise.

We are taking our responsibilities to respond to coronavirus – Covid 19 really seriously. The welfare of our students and staff is our number one priority. We will keep our approach under constant review and inform you of any developments or changes. We continue to follow direction from the Public Health England and the Department of Education. Most of all, we are trying to keep our students, and of course, our parents and carers, calm and reassured.

Current staffing levels do not yet require me to close the academy to any year groups but we will keep this under review on a daily basis.

Thank you for your ongoing support.

Yours sincerely



Phillipa Harris
Principal